

EITI - WORK PLAN ALBANIAN GOVERNMENT

Activity	Action (s) Needed	Timetable	Responsibility	Estimated Cost & Source of Funding	Expected Output/Outcome
OBJECTIVE ONE: ESTABLISH COMMITMENT TO IMPLEMENT EITI AND ESTABLISH AN EITI WORKING GROUP					
1a. Unequivocal public statement of intention to implement EITI	<ol style="list-style-type: none"> Government announces its commitment to EITI Participation of a delegation at the global conference of EITI in DOHA February 2009 	Achieved. Prime Minister, Mr. SALI BERISHA stated commitment to EITI in DOHA February 2009 by a letter sent to Mr. PETER EIGEN Chairman of the Extractive Industries Transparency Initiative (EITI) Board on January 2009 Global Conference of EITI in February 2009	Prime Minister Deputy Minister of Economy, Trade and Energy	n/a 3000 \$ World Bank	Government commitment to EITI Public statement of intention to implement EITI
1b. Appointment of EITI focal point/coordinator in government	Government announces/appoints an EITI coordinator	Achieved. Order of Prime Minister nr. 156, date 27.12. 2008	Prime Minister Minister of Economy, Trade and Energy	n/a n/a	Minister of Economy, Trade and Energy appointed Deputy Minister of Economy, Trade and Energy Mr. Neritan Alibali, to be the government official responsible for EITI and head of working group (WG); also Mr.Sokol MATI, to be the EITI coordinator to guide implementation on a day-to-day basis.
1c. Government commits to work with all stakeholders (e.g., civil society, companies) on EITI	Government statement on December 2008 by order of prime minister nr. 156, date 27.12. 2008 expressed commitment to work with civil society and companies on EITI; establishment of EITI multi-stakeholder working group (WG) also demonstrates government's commitment. Identification of wider stakeholders can be undertaken as part of the EITI WG's agenda (e.g., through a formal stakeholder assessment, if so desired).	Key stakeholders for EITI WG to be identified by WG in February 2009 They will invited from EITI WG on a meeting on March 2009	Head of WG EITI Coordinator EITI WG for wider stakeholder identification	n/a	Identification of key (and wider) stakeholders
1d. Establishment of an EITI- Multi-stakeholder WG	Following on February 2009 invitation from government to stakeholder constituents (e.g., government agencies, petroleum companies and operators, and civil society representatives), convene EITI WG to review obligations under EITI and establish terms of reference (TOR)	WG's first meeting with other stakeholder to be held on March, 2009 ; Every two months meetings held subsequently; WG's TOR	EITI Coordinator	Minimal, to be borne by meeting host 7200\$ - State Budget	Regular meetings of EITI WG to discuss and guide EITI implementation

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OBJECTIVE TWO: ESTABLISH, DEVELOP AND PUBLISH AN EITI WORK PLAN					
2a. Establish, Develop and publish an EITI work plan and implementation schedule	Develop a publicly available EITI work plan that outlines activities for EITI implementation (in the first instance, through a first EITI report and validation cycle). Work plan is dynamic and will be updated as necessary. There will be a press release on the launch of EITI Work plan by February 2009 .	Make work plan publicly available by February 2009 . Public comment on work plan welcome on ongoing basis	EITI WG	Main cost is time and effort of EITI WG	Publicly available EITI work plan, which will be updated periodically
2b. Identify sustainable sources of financing for EITI implementation	Secure government budget and/or EITI Multi-Donor Trust Fund (MDTF) financing and investigate other sources of financing to support EITI implementation; prepare budget justifications and/or MDTF grant agreement proposal for submission.	Submit proposal to World Bank for EITI Trust Fund support by April 2009 . \$..... transition budget funds secured for EITI activities to be supplemented by and state budget funds by April 2009 .	EITI coordinator EITI WG	Main cost is time and effort of EITI WG	Sustainable revenues to support EITI implementation
2c. Establish local EITI Secretariat	Agree TORs for Secretariat staff person and recruit and appoint staff person to support EITI WG	Appointment by April, 2009	Focal Point – recruitment supported by Ministry of Economy, Trade and Energy and EITI WG	\$.30 000 . In year 2009 - State Budget \$.40 000 . In year 2010 – State Budget \$.40 000 . In year 2011 – State Budget \$.40 000 In year 2012 – State Budget	Coordination and secretarial support for the EITI National WG

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OBJECTIVE THREE: REMOVE OBSTACLES TO EITI/CAPACITY BUILDING AND OUTREACH					
3a. Review of legal framework to identify potential obstacles to EITI implementation	Review legal framework to identify any possible obstacles to EITI implementation. Determine procedures to promote EITI compliance.	March-June 2009	EITI Coordinator /EITI WG	(WG of EITI + Coordinator of EITI) \$ 10 000 – Consulting – (WB, MDF)	Legal/regulatory/contractual framework free from obstacles
3b. Capacity building/training for government on EITI and petroleum sector issues	Lectures, workshops and training sessions for Civil Servants in relation to EITI.	Over the course of 2009 , beginning March 2009	EITI Coordinator EITI WG	\$. 8 000 In year 2009 - State Budget (WG of EITI + Coordinator of EITI) \$. 2 000 In year 2010 - State Budget (WG of EITI + Coordinator of EITI) \$. 20 000 – In year 2009 of MDF (Consulting) \$. 10 000 – In year 2010 of MDF (Consulting)	Better understanding of EITI and petroleum sector issues and operations by government. Ability in the implementation of the EITI obligations.
3c. Capacity building/training for civil society (including media) on EITI and petroleum sector issues.	Workshops and training sessions on specific issues of interest, informational sessions. Information and discussion among civil society in relation to EITI	Over the course of 2009 , beginning March 2009	EITI Coordinator EITI WG	\$. 2 000 In year 2009 - State Budget (WG of EITI + Coordinator of EITI) \$. 2 000 In year 2010 - State Budget (WG of EITI + Coordinator of EITI) \$. 30000 – In year 2009 of MDF (Consulting) \$. 25000 – In year 2010 of MDF (Consulting)	Better understanding of EITI and petroleum sector issues and operations in Albania by civil society; confidence in the civil society, Support Civil Society to better understand extractive industries related issues
3d. Capacity building/training for and from industry on EITI and petroleum sector issues	Workshops and training sessions on specific issues of interest, informational sessions. Information and discussion among industry in relation to EITI	Over the course of 2009 , beginning March 2009	EITI Coordinator Industry stakeholder EITI WG	\$. 10 000 – In year 2009 financing from industry, MDF (Consulting + WG of EITI + Coordinator of EITI) \$. 5 000 – In year 2010 financing from industry, MDF (Consulting + WG	Better understanding of EITI issues in the industry

				of EITI + Coordinator of EITI)	
3e. Outreach informational activities	Seminars, TV and radio talk show, and press release, newspaper articles, web site, mailing list, etc., workshops , production of information brochures, articles, etc.	Ongoing	EITI Coordinator EITI WG	<p>\$. 5 000 – In year 2009 – State Budget (Secretariat EITI + WG of EITI + Coordinator of EITI)</p> <p>\$. 10 000 – In year 2010 – State Budget (Secretariat EITI + WG of EITI + Coordinator of EITI)</p> <p>\$. 30 000 – In year 2009 financing from industry, MDF, WB, donation (Secretariat EITI + WG of EITI + Coordinator of EITI + Consulting)</p> <p>\$. 30 000 – In year 2010 financing from industry, MDF, WB, donation (Secretariat of EITI + WG of EITI + Coordinator of EITI + Consulting)</p>	Information on Albanian mining and petroleum sector more easily and widely available. Increased knowledge among general public.
3f. Build capacity to monitor the Estimated Sustainable Income (ESI)	Based on production projections the WG will consider the extent to which more detailed technical calculations can be available for relevant stakeholders in order to monitor the Estimated Sustainable Income.	Ongoing	EITI Coordinator EITI WG/Secretariat	<p>\$. 5 000 – In year 2009 – State Budget (Secretariat of EITI + WG of EITI + Coordinator of EITI)</p> <p>\$. 10 000 – In year 2009 financing from industry, MDF, WB, donation (Consulting + Secretariat of EITI + WG of EITI + Coordinator of EITI)</p>	Increased capacity by various stakeholders about EITI. Realization of a sustainable monitoring for the income for government and stakeholders.

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OBJECTIVE FOUR: COMPLETE AND DISSEMINATE EITI REPORT					
4a. Develop a reporting template for the EITI report	EITI WG to discuss and agree on the design of the reporting template for the EITI report, with a view to ensuring that it is simple and easily comprehensible, while at the same time capturing all the necessary information. The group shall determine the data collection and reporting mechanisms by the government and companies to ensure and receive the information needed. (Government and company information should be based on audited accounts to international standards.)	June 2009	EITI Coordinator EITI WG (and a Consultant)	\$.1000 Main cost is time and effort of EITI WG/Secretariat and EITI Multi-Donor Trust Fund	Reporting template established and in use for EITI report
4b. Determine and agree the level of aggregation /disaggregation	The EITI WG will discuss and agree the level of aggregation / disaggregation to be included in the reports that appropriately protects commercially sensitive information without compromising the public's right to information on both extractive industry payments and government receipts.	To be determined by EITI WG	EITI Coordinator EITI WG	Main cost is time and effort of EITI WG	Agreed level of aggregation / disaggregation
4c. Decide terms of reference and recruit a consultant to determine whether the process and scope of preparing the Petroleum Fund Annual Report is consistent with the reporting template (Refer to activity 4a)	The EITI WG will determine the terms of reference for the independent EITI consultant, who shall be credible, technically capable, cost efficient, and trustworthy.	June 2009	EITI WG	Main cost is time and effort of EITI WG	Terms of reference for EITI consultant finalized and consultant appointed
4d. EITI compliance report completed by consultant and agreed (or rejected) by EITI WG	Consultant collects and analyzes processes, payment, and revenue data for Extractive Industry in Albania as well as in petroleum sector by areas as defined by the Terms of Reference of the WG The consultant submits the	Report December 2010	Consultant	\$.5. 000.. in year 2009 – State Budget \$.30. 000.. in year 2009 – MDF, BB, donation \$.5. 000.. in year 2010 –	EITI compliance report submitted by consultant to the EITI WG; EITI WG accepts (or rejects) the report

	<p>compliance report to the EITI WG for review; the EITI WG reviews the report and goes back to the consultant for any clarifications and, where necessary amends reporting format to meet requirements: EITI WG formally accepts (or rejects) report.</p>			<p>State Budget \$.35. 000.. in year 2010 – MDF, WB, donation</p>	
<p>4e. Publish and disseminate EITI compliance report and submit it to Government</p>	<p>EITI report posted on government, EITI, and other web sites; EITI report highlighted widely in local media (e.g., popular version of the report, via newspaper articles.) EITI WG also to develop a wider dissemination strategy for the EITI report (e.g., informational sessions or workshops to explain the findings of the EITI report, etc.). Stakeholders should be given the opportunity to discuss, evaluate, and interpret the results.</p>	<p>January 2011</p>	<p>EITI Coordinator EITI WG/Secretariat</p>	<p>\$.5. 000.. in year 2009 – State Budget \$.5. 000.. in year 2010 – State Budget</p>	<p>EITI report publicly available and widely disseminated in two languages (Albanian and English)</p>

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OBJECTIVE FIVE: VALIDATION OF EITI IMPLEMENTATION					
5a. EITI Validation	EITI WG to select valuator from approved list provided by the international EITI Secretariat in Oslo. Valuator undertakes validation of EITI implementation in Albania in accordance with the EITI Validation Guide, and submits validation report to the EITI WG, government, and EITI Board for approval (or rejection).	Beginning 2011	EITI Valuator, working with the relevant companies, civil society, and government stakeholders/members of the EITI Working Group.	Government to pay for validation in accordance with EITI process), estimate \$ 20 000	Validation report submitted to EITI WG, government, and EITI Board and agreed (or rejected)
5b. Publication and dissemination of EITI validation report	EITI validation report posted on government, EITI, and other web sites; EITI validation report highlighted widely in local media (e.g., via newspaper articles, TV, etc.) EITI WG to develop a dissemination strategy for the EITI validation report (could include holding informational sessions or workshops to explain validation report, etc.).	March-June 2011	EITI Coordinator EITI WG	Government to pay for publication in accordance with EITI process), estimate \$ 20 000	Validation report publicly available and disseminated in all in two languages (Albanian and English)

TOTAL COSTS					
Costs in years with the financing sources	2009-2013			\$210 200.. in year 2009 \$ 67 200 –State Budget \$ 143 000 – MDF, W, donation \$ 169 000. in year 2010 \$ 64 000 –State Budget \$ 105 000 – MDF, WB, donation \$ 112 000. in year 2011 \$ 92 000 –State Budget \$ 20 000 – MDF,	Values of the expenditures for this initiative divided in years and financing sources.

				WB, donation \$ 104 500. in year 2012 \$ 84 500 –State Budget \$ 20 000 – MDF, WB, donation \$ 107 000. in year 2013 \$ 87 000 –State Budget \$ 20 000 – MDF, WB, donation	
Costs in years with the financing source for state budget	2009-2013			\$ 67 200 – in year 2009 - State Budget \$ 64 000 - in year 2010 –State Budget \$ 92 000 - in year 2011 –State Budget \$ 84 500 - in year 2012 –State Budget \$ 87 000 - in year 2013 –State Budget Total for five years \$ 394 700	Values of the expenditures for this initiative divided in years and financing sources.
Costs in years with the financing source from Multi Donor Fund (MDF), World Bank (WB), Donation	2009-2013			\$ 143 000 – in year 2009 - MDF, WB, donation \$ 105 000 - in year 2010 – MDF, WB, donation \$ 20 000 - in year 2011 – MDF, WB, donation \$ 20 000 - in year 2012 – MDF, WB, donation \$ 20 000 - in year 2013 – MDF, WB, donation Total for five years \$ 308 000	Values of the expenditures for this initiative divided in years and financing sources.

